

Qur'an Manual

Levels 1-2

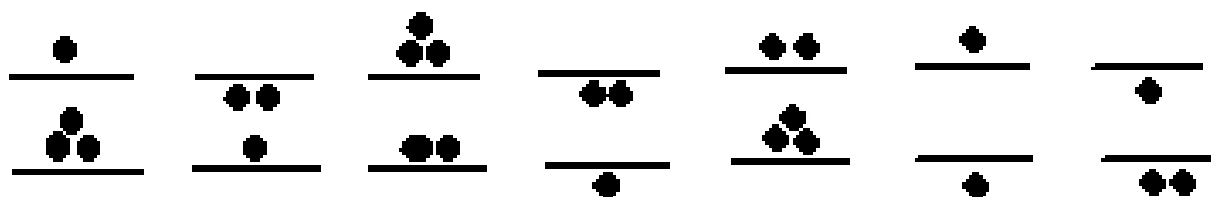
2016



Shia Ithna'asheri Madressa



Level 1



QUR'AN SYLLABUS LEVEL 1

PART 1:

PAGES 1.4-1.7: LEARNING THE ALPHABET

Students will be tested on the Arabic Alphabet and presented with an Az-Zahra certificate if they pass.

PART 2:

PAGE 1.17: UNDERSTANDING HOW LETTERS JOIN EACH OTHER AND WHICH LETTERS DO NOT

PAGES 1.17-1.21: PRACTISE JOINT LETTERS

COMMUNICATION WITH PARENTS OF STUDENTS AT THIS LEVEL SHOULD BE CONTINUOUS TO ENSURE SUCCESS.

Introducing The Qur'anic Letters:

This year we will be teaching the names of the Quranic alphabets and not the phonics, as this confuses the children when learning the harakas.

The technique we have introduced this year will involve the Quranic Alphabets in four different groups.

Boat Letters

Not Friendly Letters

Cool Letters

Strong Letter

These Quran letters are grouped this way as they have similar characteristics and the children will be able to identify this when there joining other letters.

This is a method which has been tried and tested and has worked well, we feel this should be introduced to the Madressa children.

Please use the links provided bellow for the correct pronunciation of the Quranic Alphabets, also feel free to contact your child's Quran teacher for any further assistance.

www.readwithtajweed.com

www.guranexplorer.com

S I MADRESSA

QURAN LEVEL 1 PROGRESS CHART

Parent/ Guardian: Our aim is to complete all the Arabic Letters by the end of the year.
This is a minimum requirement; therefore please insure you read Quran with your child regularly to achieve this target.

Please only tick the Arabic letters your child knows.

ج	ث	ت	ب	ا
ر	ذ	د	خ	ح
ض	ص	ش	س	ز
ظ	غ	ع	ظ	ط
ن	م	ل	ك	ق
	ي	ء	ه	و

Follow the link below for correct pronunciation.

ا	www.readwithtajweed.com	Tongue is flat in the mouth and the sound comes from centre of mouth
ب	www.readwithtajweed.com	Mouth and lips together.
پ	www.readwithtajweed.com	Tongue touches the roots of upper teeth
ت	www.readwithtajweed.com	Tongue between the teeth
ث	www.readwithtajweed.com	Pronounced with a smile
ج	www.readwithtajweed.com	Place hand on chest. Pronounced from the throat while pushing air out.
ح	www.readwithtajweed.com	Place your finger on the head, sound from the throat. Heavy sound, kind of a scratching sound.
خ	www.readwithtajweed.com	Pronounced with tongue Touching Roots of upper teeth
د	www.readwithtajweed.com	Keep tongue flat in the mouth between your teeth
ذ	www.readwithtajweed.com	Pronounced as Ra sound.

ز	www.readwithtajweed.com	Pronounced as 'Z' sound
س	www.readwithtajweed.com	Pronounced with the tip of your tongue, touching the roots of your lower front teeth a hissing sound
ش	www.readwithtajweed.com	Pronounced as 'Sh' sound
ص	www.readwithtajweed.com	Pronounced with the tip of your tongue touching roots of upper front teeth whistling sound and tongue is curved.
ض	www.readwithtajweed.com	Pronounced by whole tongue raised to upper palate and with full mouth
ط	www.readwithtajweed.com	Say it with a heavy sound. Tongue touches roots of upper teeth and tongue is curved
ظ	www.readwithtajweed.com	Raise tongue between the teeth and bring it down with force
ع	www.readwithtajweed.com	Place hand on your throat – a heavy sound
غ	www.readwithtajweed.com	Pronounced as 'Ghain', like a gargling sound
ف	www.readwithtajweed.com	Loop with a dot. Pronounced as Faa'

ق	www.readwithtajweed.com	Loop & two dots. A heavy sound comes from throat.
ك	www.readwithtajweed.com	Tongue in centre of mouth
ل	www.readwithtajweed.com	As in the word La
م	www.readwithtajweed.com	As in the word melon
ن	www.readwithtajweed.com	Pronounced as noon
و	www.readwithtajweed.com	Pronounced as the word wow
ه	www.readwithtajweed.com	As the word hand
ء	www.readwithtajweed.com	Pronounced as Hamza
ي	www.readwithtajweed.com	As the word yellow

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

LESSON 1: Boat Letters

Large letters: ي, ن, ث, ج, ر

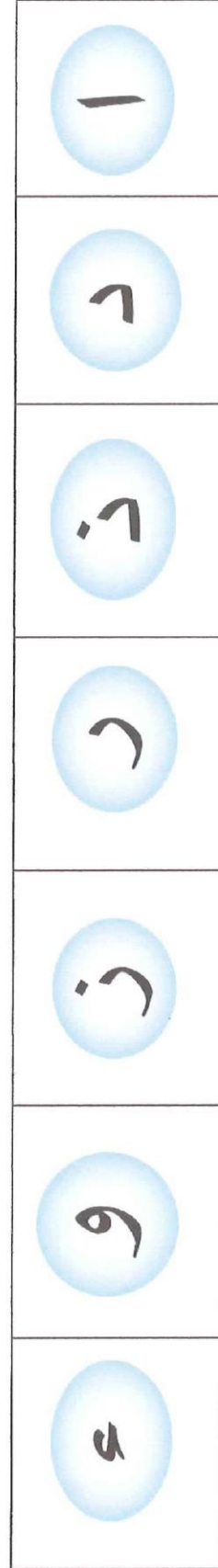
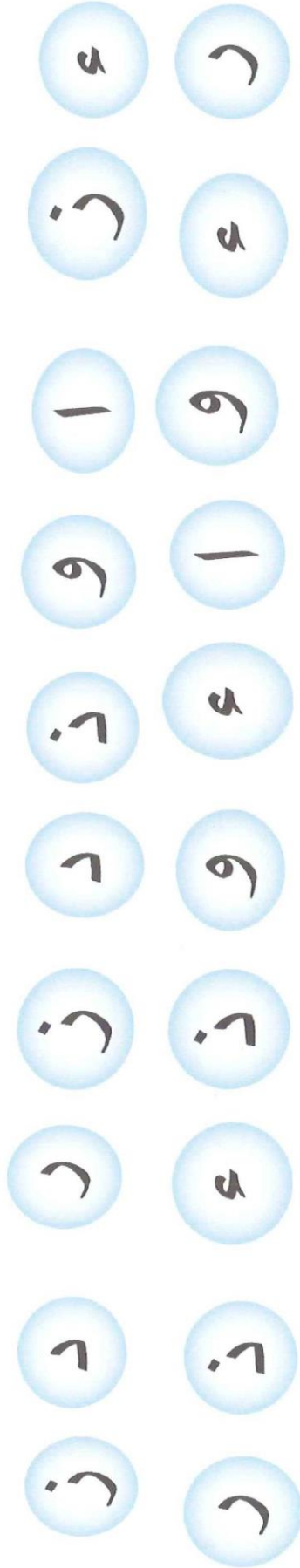
Small letters: ي, ن, ث, ج, ر (repeated in two rows)

ي	ن	ث	ج	ر
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Place sticker in each box when letter is learnt

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

LESSON 2: Not Friendly Letters



Place sticker in each box when letter is learnt

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Lesson 4: Strong Letters

ح ح خ ع ع غ غ ق ق ط ط ظ ظ ص ص ض ض

غ غ ص ص ع ع ض ض ط ط غ غ ص ص ح ح ق ق

ق ق ط ط ح ح خ خ ظ ظ ق ق خ خ ط ط ص ص ع ع

ح	ح	ع	غ	ق	ط	ظ	ص	ض
---	---	---	---	---	---	---	---	---

Place sticker in each box when letter is learnt

<p>ا ا ب ا ب ا ب ا ب ا ب</p>	<p>1</p>
<p>ب ت ا ت ا ت ب ب ت ت ث ب ث ت ث ا</p>	<p>2</p>
<p>ث ب ت ث ت ا ث ج ج ا ج ت ج ث ج ب ج</p>	<p>3</p>
<p>ح ح ج ح ث ح ج ح خ</p>	<p>4</p>
<p>خ ح خ ج خ ح خ ح ت ا ث خ د ح د د ح د ج د ذ د ذ ب ذ خ ذ</p>	<p>5</p>
<p>ر د ر د ر د ر د ر ذ</p>	<p>6</p>
<p>ز ر ز ر ز ذ ز د ز س</p>	<p>7</p>

<p>س ز س ر س ز س ز ذ</p>	<p>1</p>
<p>ر س ج ز ت ح د ب ز ج ش ش س ش خ ش ذ</p>	<p>2</p>
<p>س ص س ص ش ض ش ص ض ش ص ش ض ا</p>	<p>3</p>
<p>ط ظ ت ط ظ ض ظ ص ذ ض ظ س ط ش</p>	<p>4</p>
<p>ز د غ غ ع ع ط غ ظ ع ض ع س غ س ط ص س ط غ ظ ع ف ف ع س ط خ ف غ ج ع ص</p>	<p>5</p>

<p>ف ص ف ط ف ض ا ر ت ف ب ف ث ش ز ف</p>	<p>1</p>
<p>ق ز ف ذ ق ع ق ت ق ر د ظ ق ك ك ق ك ف</p>	<p>2</p>
<p>ك ف ع ك ظ ك ق ك غ ذ غ ك ط ص ق ض ا ك</p>	<p>3</p>
<p>ف ل ل م م ك ل ق م ن ن م ل ن م ق ن م ل</p>	<p>4</p>
<p>ل ن و و م و ن و ك و</p>	<p>5</p>
<p>م و و ه و ه ل ه ن ه م</p>	<p>6</p>
<p>ع و ه م ه ع و ع و ع ه ن م ل ع ي ع ي ع ن</p>	<p>7</p>

BOX 5

This box can be used for testing purposes in order to check what level a child is at.

س ع ح ث ش ه ط ن

ض ذ ظ ك ب م ي ت ق

ف و ر ل ص ج ز ش ظ ز

ق ث ح ط غ د خ ا

Test the child when (s)he is ready to be tested on the Arabic Alphabet.

Students will be tested on the Arabic Alphabet and Az-Zahra certificate page on 1.10 will be signed if they pass.

HURUF (LETTERS): AZ ZAHRA CERTIFICATE:

For the Az-Zahra Certificate, your child should know all the Huruf (Letters) of the Arabic Alphabet.

The teacher will sign Az-Zahra Certificate on this page for your records



has been tested on the Huruf (letters) of the Arabic Alphabet and has achieved passing results.

Teacher Signature: _____ Date: _____

If the child has not passed the test satisfactorily the teacher should fill in the letter below.

Dear Parent

Your child, _____, was tested on the Arabic Alphabet on _____

(s)he did not confidently know the following letters: (circle the relevant letters)

ا ب ت ث ج ح خ د ذ ر ز س ش ص ض ط ظ ع غ ف

ق ك ل م ن ه و ي

Please ensure (s)he knows the above letters for a retest on _____.

Teacher Signature: _____ Date: _____

JOINING LETTERS

This section is about joining the letters. Parts of the Arabic Letters are holding hands with other letters to form words.

The next 3 pages show:

- How letters with tails join
- Random letters
- How boat letters join

Below is a table to help explain how certain letters join. The letters are lonely and want to join hands with their friends and so they stretch their hands to join with other letters.

ALL TAIL LETTERS	The tail stretches out to join hands with the next letter,	سط , جل
ي	This letter carries other letters like a baby	لي , شي
د	When it comes after a letter, it sits up straight	فد , عد
ه	When it comes after a letter, you pick it up and stick it on the preceding letter.	قه , مه
هـ	When it comes before a letter, it wears glasses.	هه , ههش
ك , كـ	You pick up the baby from the middle and make it bigger to help this letter join, so ك becomes كـ	كن , كم
ع	When it joins, it wears a hat	لع , هع
ء	Hamza gets carried on a chair, e.g.	ئع , ئي

At the end	In the middle	At the beginning	The Alphabet
ب	ب	ب	ب
ت	ت	ت	ت
ث	ث	ث	ث
ج	ج	ج	ج
ح	ح	ح	ح
خ	خ	خ	خ

At the end	In the middle	At the beginning	The Alphabet
س	س	س	س
ش	ش	ش	ش
ص	ص	ص	ص
ض	ض	ض	ض
ط	ط	ط	ط
ظ	ظ	ظ	ظ

At the end	In the middle	At the beginning	The Alphabet
ع	ع	ع	ع
غ	غ	غ	غ
ف	ف	ف	ف
ق	ق	ق	ق
ك	ك	ك	ك
ل	ل	ل	ل

At the end	In the middle	At the beginning	The Alphabet
ح	ح	ح	ح
ن	ن	ن	ن
ه	ه	ه	ه
ي	ي	ي	ي

1	<p>ج ج ج ج ج ج ج ج ج ج ج ج جس جس جس جس جس جس جس جس جس جس جس</p>
2	<p>ح ح ح ح ح ح ح ح ح ح ح ح حل حل حل حل حل حل حل حل حل حل حل حل</p>
3	<p>س س س س س س س س س س س س ش ش ش ش ش ش ش ش ش ش ش ش</p>
4	<p>ص ص ص ص ص ص ص ص ص ص ص ص ط ط ط ط ط ط ط ط ط ط ط ط</p>
5	<p>م م م م م م م م م م م م ف ف ف ف ف ف ف ف ف ف ف ف</p>
6	<p>ع ع ع ع ع ع ع ع ع ع ع ع عق عق عق عق عق عق عق عق عق عق عق عق</p>

<p>فم حم عم قم سط شظ ضب</p>	<p>1</p>
<p>ل ل غل لض لت لر لو لز مل جك حن خو سر شر صم مم</p>	<p>2</p>
<p>عك غن فث قت لس لق لخ صخ مح سخ شح جج حج</p>	<p>3</p>
<p>ي ي جي سي شي من مي لي د د طد عد ذ ذ طذ غد طن</p>	<p>4</p>
<p>ظد غد غي لد مي مذ ه ه فه له قه جد شه حد عه طه</p>	<p>5</p>
<p>طس ظك طش ظي غض صت قن فب سن قج فط ظخ عث</p>	<p>6</p>
<p>صد ظي لم لك لل ك كو كر</p>	<p>7</p>

<p> كه كد كذ ه هز هد هو هر لر هش هه ت هة سه شة حة صر كق ضة هظ كح هج هس ف ف قف خف كص طه ظه </p>	1
<p> كف كن كر كم كل حل لر لز </p>	2
<p> لا ضا ها لخ لد عا لا كا جش صم شم </p>	3
<p> لا لا ع مع قع مع غ غ فغ لغ كي صف عغ هغ كع مع مف </p>	4
<p> في غك مي كب لع خع لك لة لذ غز فت سن كد من لب فظ </p>	5

EXCEPTIONS

These six letters are never joined to the following letter:

ا د ذ ر ز و

However, other letters can join to them from the right (before). These letters can never having anything joining them on the left (after).

ذ Being one of the exceptions, we can add something on the right (before) but not join on the left (after).

Shown here:

لد ذل

<p>نو بو ند بد بذ ید تد تدر سر تیز بر تو نر کر بو ید</p>	1
<p>فد مد یر ثر قد غو خد جر سز کو غو لذ ما خا لو حا</p>	2
<p>اب رب زن نر رو قو عا ذر</p>	3
<p>بر دن فا ال سد زد در ان لر</p>	4

PRACTICE BOXES

<p>سبق قفع قعف فقق غفغ ئعع ثقت</p>	1
<p>لنا لكل لله ملو علر هعا بهز لبا لتا فلد بنك قثي قثي تبي فلا</p>	2
<p>لبر جلب هعا عجه غحس ستع حفت فخذ قشل بهز ضئخ طسج يضط ثغط ثغد حكغ</p>	3
<p>نمص ظيم لبن شقت ثصح نتي عهز صظف كطش منق قشف ئكة هئن بهك لبض للو</p>	4

بِنَبِيَّتِي

تِيثِيَّتِي

فَعَقَقَعَفَعَفَعَت

قَتْفِيَعَف

فَبَعَتَغَتَغَنِمِيَلِمَه

كَسَطَصَهَة

Level 2

QUR'AN SYLLABUS LEVEL 2

PART 1:

INTRODUCTION TO HARAKA

PAGE 2.3: FATHA

PAGE 2.4: KASRA

PAGE 2.5: DHAMMA

At the end of this the students ideally should know all the alphabet phonically and have understood the concept of Haraka

PART 2:

PAGES 2.6-2.10: PRACTISE RECITING WORDS WITH HARAKA

AGAIN COMMUNICATION WITH PARENTS OF STUDENTS AT THIS LEVEL SHOULD BE CONTINUOUS TO ENSURE SUCCESS.

INTRODUCTION

HARAKA

There are 2 short vowels in Arabic: they are called "Haraka"

They are:

Fathah - فَتْحَة () Kasra - كَسْرَة () Dhamma - ضَمَّة ()

FATHAH:

Introduce the **Fathah** as a small slanting stroke above the letter

Again it is a short vowel whose sound is "a" as in **Anwer, Asghar, Akber, etc.**, and **not elongated as in Answer, Advark, Ask...**

It might be helpful to tell the student that the **Fathah** sign on a letter is equal to the sound of the letter. **A finger tap or hand tap may be used to indicate that it is just the sound.**

How to use the following boxes:

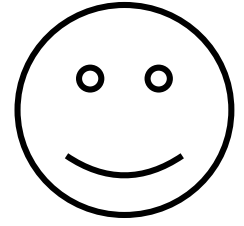
- Introduce the haraka one at a time, drawing them on the letters as you go along.
- Use the first box for Kasra, the second for Dhamma, and the third for Fathah.

كَتَبَ غَلَبَ بَطْنَ حَبَطَ سَجَدَ عَبَسَ
 نَظَفَ صَلَبَ صَغَرَ فَهَ ظَهَرَ اصْرَ
 خَلَقَ طَلَعَ نَفَخَ جَعَلَ وَقَبَ جَمَعَ
 هَبَرَ ثَبَتَ ذَمَرَ صَبَرَ شَكَرَ بَسَطَ
 ظَلَمَ خَسَفَ وَجَدَ صَلَبَ حَسَنَ يَقِفَ

KASRA:

Introduce the **Kasra** as being a small diagonal stroke below the letter

Kasra is a short vowel and **must be pronounced as "i" as the sound "i" in the words it, bit, sit, fit, etc., and not prolonged as the "ee" in eel, feel, feet....**



It might be helpful to tell the student to have a smiling Face whilst reading the **Kasra** sound.

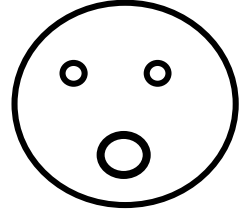
Explain the Kasra as a slide – when you go down a slide you smile and say "Ee!"

حَمِدَ صَحِبَ ضَحِكَ عَجِبَ خَسِرَ صَخِرَ
 لَقِيَ نَسِيَ حَفِظَ مَهَرَ شَهِدَ غَلِظَ
 يَئِسَ نَشِطَ رَكِبَ بَخِلَ لَعِبَ وَهِيَ
 لَبِثَ خَطَفَ عَمِلَ مَعِيَ دَفِقَ فَرَعَ
 رَحِمَ حَبِطَ بَرِقَ رَضِيَ فَرِحَ غَضِبَ

DHAMMA:

Introduce the **Dhamma** as a small comma above the letter

Again it is a short vowel whose sound is "u" as in full, pull, and not elongated as in fool, pool, etc.



It might be helpful to tell the student to have a round mouth Whilst reading the **Dhamma** sound.

Explain the Dhamma as a roundabout, and as you go round your say "Oo!"

كَمَلٌ صَلَحٌ عَظُمَ ثَقُلَ حَسُنَ يَقِفُ

بَعْدَ خَبَثٍ نَظَفَ كَسَلَ سَمَرَ يَصِلُ

فَقَهُ ضَعْفَ صَغَرَ مَلَحَ أَصَلَ يَثِقُ

ذُبِحَ كَتِبَ فَتَحَ طَمَسَ ظَلِمَ هَدِيَ

يَصِفُ يَلِدُ يَيْدُ يَجِبُ يَكِلُ يَزُرُ

بِه	بِه	بِه	بِه	بِه	بِه	بِه
مِئْتَرِ	تُرِ	تُرِ	فِرِ	فِرِ	فِرِ	فِخِ
خَهْ	خَهْ	خَهْ	خِيْ	خِيْ	خِيْ	خِيْ
ثُحْ	ثُحْ	ثُحْ	هُطِ	هُطِ	هُطِ	هُطِ
مَدِ	مَدِ	مَدِ	جَا	جَا	جَا	جَا
سَجْ	سَجْ	سَجْ	يِظْ	يِظْ	يِظْ	يِظْ
لِدِ	لُدْ	لُدْ	لِرْ	نِسْ	نِسْ	نِسْ
سُجْ	سَجْ	سَجْ	سَجْ	سَجْ	سَجْ	سَجْ
طَخْ	طَخْ	طَخْ	صِقْ	صِقْ	صِقْ	صِقْ

ضِيقٌ ضِيقٌ ضِيقٌ ضِيقٌ ضِيقٌ

عُفٌّ عَفٌّ عَفٌّ عَفٌّ عَفٌّ

شُعٌّ شَعٌّ شَعٌّ شَعٌّ شَعٌّ

هَمٌّ هِمٌّ هِمٌّ هِمٌّ هِمٌّ

كِتٌ كِتْمٌ كَنٌّ كِلٌ كِلٌ كِلٌ

لَأٌ لَأٌ لَأٌ لَأٌ لَأٌ

تُتٌ جَتٌ حَتٌ حَتٌ حَتٌ

قَضٌ مَهٌ تِهٌ لِصٌ عَصٌ عَصٌ

غَضٌ فَصٌ لَضٌ

لُهُ لَهُ أَهْ كَيْ يَكْ تُيْ نِي

بِي بِي فِي لِي قُو حِي أَخ

أُو كُو سَبْ لَخْ جَتْ حَتْ

لَدْ أَبْ تَتْ جُحْ دَدْ حَسِ

ضِنَ وُلِ تَعْ فِظْ يَغْ وَذْ مَدِ

خَلَقَ نَصَرَ كَتَبَ بَلَغَ كَشَفَ

صُحُفْ رُسُلْ عُمُرْ فَتَحَ اِبِلْ

بِلِزْ سِلِمِ مَعِكَ جُمِعَ سَجِدَ

تَجِدَ يَهَبُ وَجَدَ نُبِدَ مَلَا

أَمَرَ نَكَّةُ عَرَضَ نُزِلَ بَلَدَ

حَمِدَ مَكْتُ حِمَّةُ بَطَلَ مَنَّةُ

نُتُّ نَمَّةُ نَمَزَ سِنَّةُ قَتَلَ نَعْدُ

بُشِرَ نَذَرَ سَكَنَ تَسَقَ شَفَقَ

أَصَرَ وُلِدَ خَرَّةُ قَتَلَ سُنَّةُ

سَبَأَ قَلِمَ مَلَا لِكَا نَكَا كَلِلَ

ضَهَرَ عُهُدُ لَهَبُ نُبَا لَبِثُ

جَلَبَ وُسْخُ وَهَبَ ثَبِلَ

ذِكْرٌ رَحِمَ سُيَالُ رَضِيَ خَتَمَ
عَبَسَ سُطْحُ مَلِكُ صُلْحَ نَظَرَ
نَسِيَ خُلِكَ تَقِيَ بَرَقَ حُطِمَ
فَشِنُ غَيْنَ عُنْفِ كَلَبَ قَلِمُ

The **Shia Ithna'asheri Madressa** is the Madressa (religious education centre) of the **Khoja Shia Ithna'asheri Muslim Community of Stanmore, UK**.

The S.I.Madressa was founded in 1985 and caters for the religious foundation of our community children.

The classes are held every Sunday for a duration of three hours, and the last 30 minutes are allocated to Salaat-ul-Jamaat for teachers, students & parents.

The S.I.Madressa has 4 main departments:

1. Akhlaq Morals & Ethics
2. Fiqh / Aqa'id Islamic Rules & Regulations
3. Tarikh Islamic History
4. Qur'an Recitation as well as Appreciation & Understanding

We also cater for students with learning difficulties and children with disabilities and special needs. These activities fall under the Learning Support and Special Needs departments.

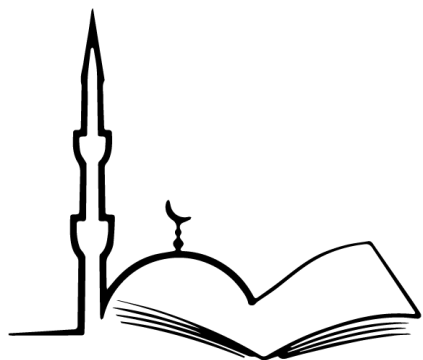
Furthermore, the older students are accommodated for, with classes that prepare them for the outside world, equip them with qualities of leadership, and train them as future teachers.

The students are provided with an extensive and a comprehensive syllabus, which has also been adopted by many other Madaris and organisations across the globe. Furthermore, the S.I.Madressa has branched out onto the Internet, giving students and educators worldwide free access to the teaching material and manuals.

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