

Qur'an Manual

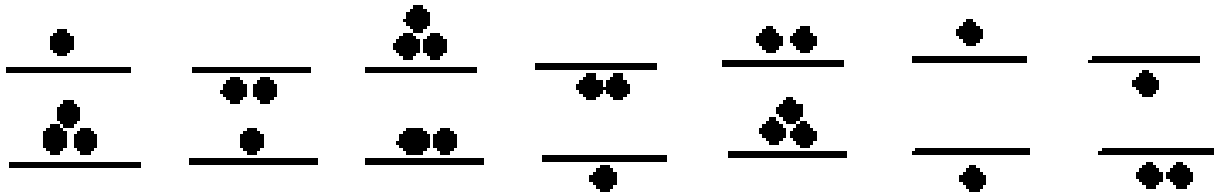
Levels 1-2



Shia Ithna'asheri Madressa



Level 1



QUR'AN SYLLABUS LEVEL 1

PART 1:

PAGES 4-7: LEARNING THE ALPHABET

Students will be tested on the Arabic Alphabet and presented with an Az-Zahra certificate if they pass.

PART 2:

PAGE 12: UNDERSTANDING HOW LETTERS JOIN EACH OTHER AND WHICH LETTERS DO NOT

PAGES 12-16: PRACTISE JOINT LETTERS

COMMUNICATION WITH PARENTS OF STUDENTS AT THIS LEVEL SHOULD BE CONTINUOUS TO ENSURE SUCCESS.

Introducing The Qur'anic Letters

This year we will be teaching the names of the Quranic alphabets and not the phonics, as this confuses the children when learning the harakas.

The technique we have introduced this year will involve the Quranic Alphabets in four different groups.

Boat Letters

Not Friendly Letters

Cool Letters

Strong Letter

These Quran letters are grouped this way as they have similar characteristics and the children will be able to identify this when there joining other letters.

This is a method which has been tried and tested and has worked well, we feel this should be introduced to the Madressa children.

Please use the links provided bellow for the correct pronunciation of the Quranic Alphabets, also feel free to contact your child's Quran teacher for any further assistance.

www.readwithtajweed.com

www.guranexplorer.com

S I MADRESSA

QURAN LEVEL 1 PROGRESS CHART

Parent/ Guardian: Our aim is to complete all the Arabic Letters by the end of the year.

This is a minimum requirement; therefore please insure you read Quran with your child regularly to achieve this target.

Please only tick the Arabic letters your child knows.

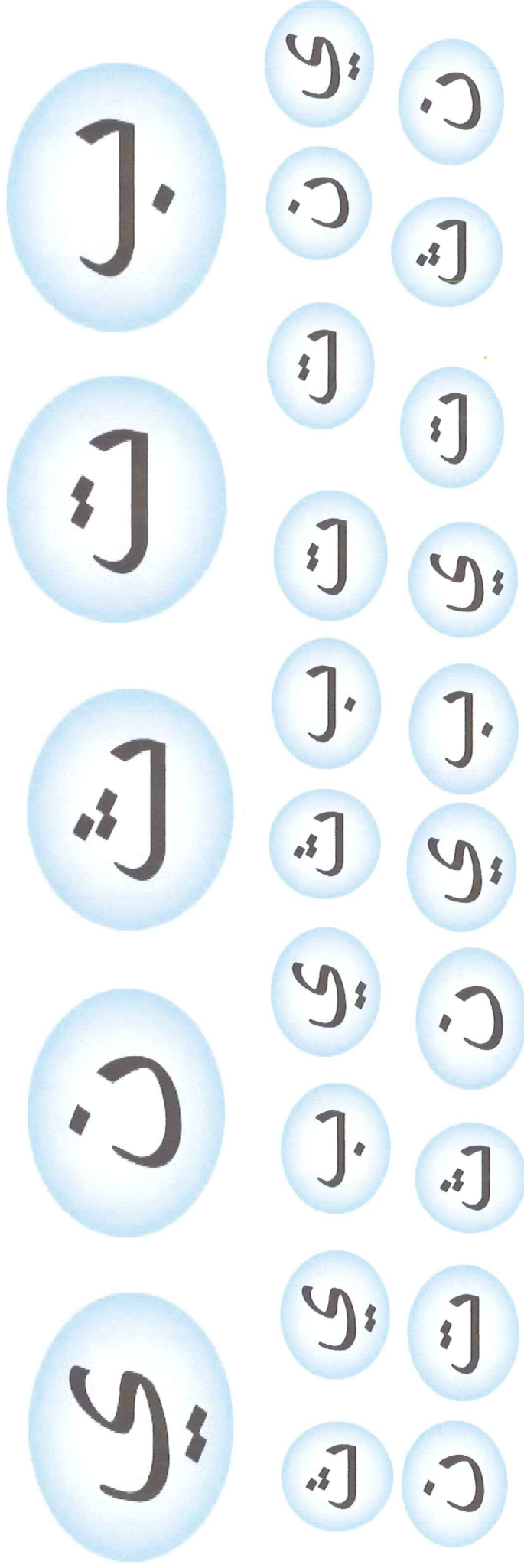
ا	ب	ت	ث	ج
ح	خ	د	ذ	ر
ز	س	ش	ص	ض
ط	ظ	ع	غ	ف
ق	ك	ل	م	ن
و	ه	ء	ي	

ا	Follow the link bellow for correct pronunciation. www.readwithtajweed.com	Tongue is flat in the mouth and the sound comes from centre of mouth
ب	www.readwithtajweed.com	Mouth and lips together.
ت	www.readwithtajweed.com	Tongue touches the roots of upper teeth
ث	www.readwithtajweed.com	Tongue between the teeth
ج	www.readwithtajweed.com	Pronounced with a smile
ح	www.readwithtajweed.com	Place hand on chest. Pronounced from the throat while pushing air out.
خ	www.readwithtajweed.com	Place your finger on the head, sound from the throat. Heavy sound, kind of a scratching sound.
د	www.readwithtajweed.com	Pronounced with tongue Touching Roots of upper teeth
ذ	www.readwithtajweed.com	Keep tongue flat in the mouth between your teeth
ر	www.readwithtajweed.com	Pronounced as Ra sound.

ز	www.readwithtajweed.com	Pronounced as 'Z' sound
س	www.readwithtajweed.com	Pronounced with the tip of your tongue, touching the roots of your lower front teeth a hissing sound
ش	www.readwithtajweed.com	Pronounced as 'Sh' sound
ص	www.readwithtajweed.com	Pronounced with the tip of your tongue touching roots of upper front teeth whistling sound and tongue is curved.
ض	www.readwithtajweed.com	Pronounced by whole tongue raised to upper palate and with full mouth
ط	www.readwithtajweed.com	Say it with a heavy sound. Tongue touches roots of upper teeth and tongue is curved
ظ	www.readwithtajweed.com	Raise tongue between the teeth and bring it down with force
ع	www.readwithtajweed.com	Place hand on your throat – a heavy sound
غ	www.readwithtajweed.com	Pronounced as 'Ghain', like a gargling sound
ف	www.readwithtajweed.com	Loop with a dot. Pronounced as Faa'

ق	www.readwithtajweed.com	Loop & two dots. A heavy sound comes from throat.
ك	www.readwithtajweed.com	Tongue in centre of mouth
ل	www.readwithtajweed.com	As in the word La
م	www.readwithtajweed.com	As in the word melon
ن	www.readwithtajweed.com	Pronounced as noon
و	www.readwithtajweed.com	Pronounced as the word wow
ه	www.readwithtajweed.com	As the word hand
ء	www.readwithtajweed.com	Pronounced as Hamza
ي	www.readwithtajweed.com	As the word yellow

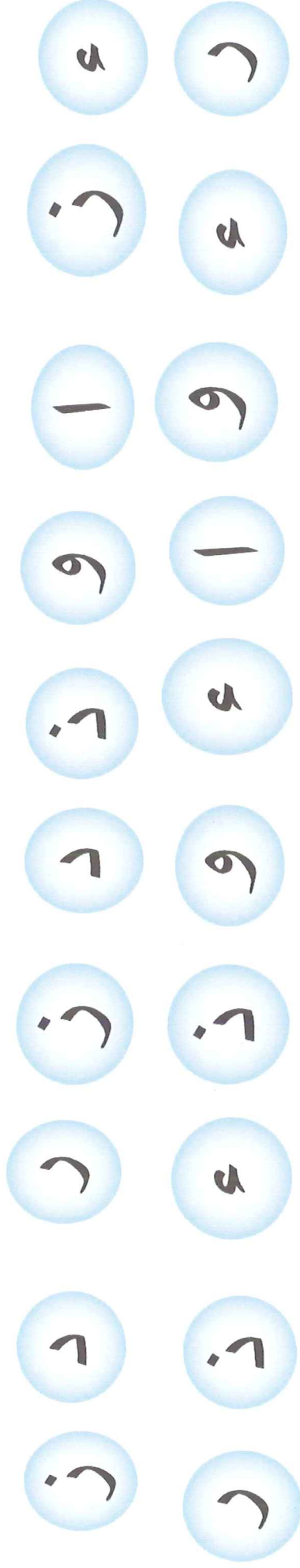
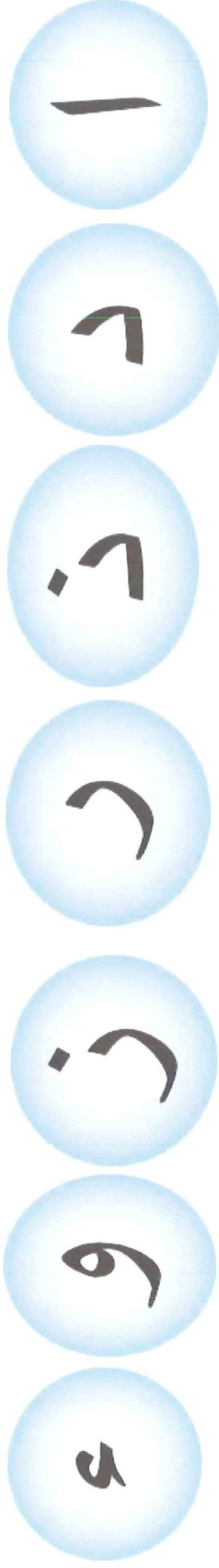
LESSON 1: Boat Letters



ج	ك	ت	ن	ج
---	---	---	---	---

Place sticker in each box when letter is learnt

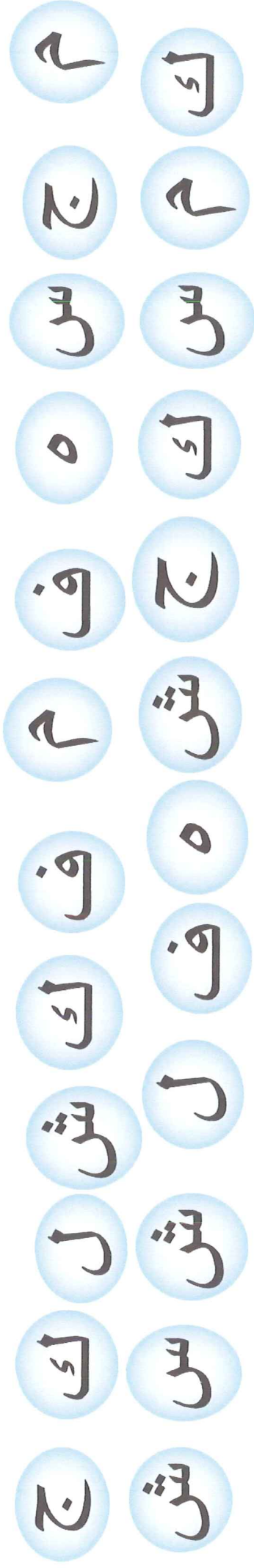
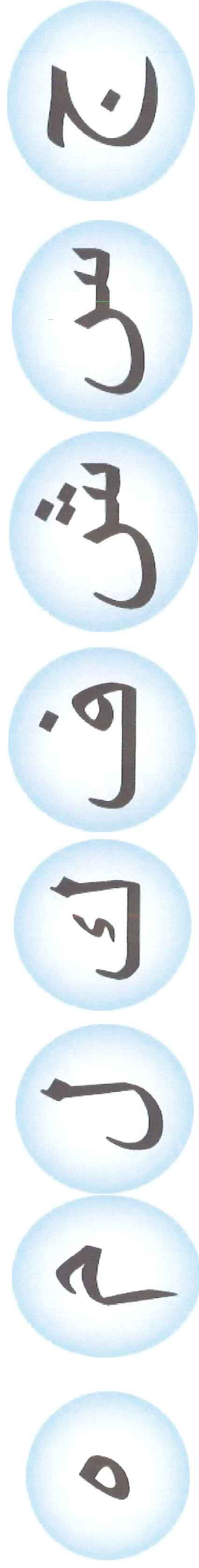
LESSON 2: Not Friendly Letters



ا	د	ذ	ر	ز	و	ا
---	---	---	---	---	---	---

Place sticker in each box when letter is learnt

Lesson 3: Cool Letters



ه	ح	ل	ك	ف	ث	س	ج
---	---	---	---	---	---	---	---

Place sticker in each box when letter is learnt

Lesson 4: Strong Letters

ح ح خ ع ع غ غ ق ق ط ط ظ ظ ص ص ض ض

غ غ ص ص ع ع ض ض ط ط غ غ ص ص خ خ ح ح ق ق

ق ق ط ط ح ح خ خ ظ ظ ق ق خ خ ط ط ص ص ع ع

ح	ح	ع	غ	ق	ط	ظ	ص	ض
---	---	---	---	---	---	---	---	---

Place sticker in each box when letter is learnt

ا ا ب ا ب ا ب ا ب	1
ب ت ا ت ت ب ب ت ت ث ث ب ث ت ث ا	2
ث ب ت ث ت ا ث ج ج ا ج ت ج ث ج ب ج	3
ح ح ج ح ح ث ح ج ح خ	4
خ ح خ ح خ ج خ ح خ ت ا ث خ د ح د د ح د ج د ذ ذ د ذ ب ذ خ ذ	5
ر د ر ر د ر د ر ذ ر	6
ز ر ز ر ز ذ ز د ز س	7

1	س ز س ر س ز س ز ذ
2	ر س ج ز ت ح د ب ز ج ش ش س ش خ ش ذ
3	س ص س ص ش ض ش ص ض ش ص ش ض ا
4	ط ظ ت ط ظ ض ظ ص ذ ض ظ س ط ش
5	ز د غ غ ع ع ط غ ظ ع ض ع س غ س ط ص س ط غ ظ ع ف ف ع س ط خ ف غ ج ع ص

1	ف ص ف ط ف ض ا ر ت ف ب ف ث ش ز ف
2	ق ز ف ذ ق ع ق ت ق ر د ظ ق ك ك ق ك ف
3	ك ف ع ك ظ ك ق ك غ ذ غ ك ط ص ق ض ا ك
4	ف ل ل ل م م ك ل ق م ن ن م ل ن م ق ن م ل
5	ل ن و و م و ن و ك و
6	م و ه ه و ه ل ه ن ه م
7	ع و ه م ه ع و ع و ع ه ن م ل ع ي ع ي ع ن

BOX 5

This box can be used for testing purposes in order to check what level a child is at.

س ع ح ث ش ه ط ن
 ض ذ ظ ك ب م ي ت ق
 ف و ر ل ص ج ز ش ظ ز
 ق ث ح ط غ د خ ا

Test the child when (s)he is ready to be tested on the Arabic Alphabet.

Students will be tested on the Arabic Alphabet and Az-Zahra certificate page on 1.10 will be signed if they pass.

HURUF (LETTERS): AZ ZAHRA CERTIFICATE:

For the Az-Zahra Certificate, your child should know all the Huruf (Letters) of the Arabic Alphabet.

The teacher will sign Az-Zahra Certificate on this page for your records



_____ has been tested on the Huruf (letters) of the Arabic Alphabet and has achieved passing results.

Teacher Signature: _____

Date: _____

If the child has not passed the test satisfactorily the teacher should fill in the letter below.

Dear Parent

Your child, _____, was tested on the Arabic Alphabet on _____

(s)he did not confidently know the following letters: (circle the relevant letters)

ا ب ت ث ج ح خ د ذ ر ز س ش ص ض ط ظ ع
غ ف ق ك ل م ن ه و ي

Please ensure (s)he knows the above letters for a retest on _____.

Teacher Signature: _____

Date: _____

JOINING LETTERS

This section is about joining the letters. Parts of the Arabic Letters are holding hands with other letters to form words.

The next 3 pages show:

- How letters with tails join
- Random letters
- How boat letters join

Below is a table to help explain how certain letters join. The letters are lonely and want to join hands with their friends and so they stretch their hands to join with other letters.

ALL TAIL LETTERS	The tail stretches out to join hands with the next letter,	سط , جل
ي	This letter carries other letters like a baby	لي , شي
د	When it comes after a letter, it sits up straight	فد , عد
ه	When it comes after a letter, you pick it up and stick it on the preceding letter.	قه , مه
ه	When it comes before a letter, it wears glasses.	هة , هش
ك , ك	You pick up the baby from the middle and make it bigger to help this letter join, so ك becomes ك	كن , كم
ع	When it joins, it wears a hat	لع , هع
ء	Hamza gets carried on a chair, e.g.	ئغ , ئي

At the end	In the middle	At the beginning	The Alphabet
ب	ب	ب	ب
ت	ت	ت	ت
ث	ث	ث	ث
ج	ج	ج	ج
ح	ح	ح	ح
خ	خ	خ	خ

At the end	In the middle	At the beginning	The Alphabet
س	س	س	س
ش	ش	ش	ش
ص	ص	ص	ص
ض	ض	ض	ض
ط	ط	ط	ط
ظ	ظ	ظ	ظ

At the end	In the middle	At the beginning	The Alphabet
ع	ع	ع	ع
غ	غ	غ	غ
ف	ف	ف	ف
ق	ق	ق	ق
ك	ك	ك	ك
ل	ل	ل	ل

At the end	In the middle	At the beginning	The Alphabet
م	م	م	م
ن	ن	ن	ن
ه	ه	ه	ه
ي	ي	ي	ي

www.madressa.net

1	فم حم عم قم سط شظ ضب
2	ل ل غل لض لت لر لو لز مل جك خن خو سر شر صم مم
3	عك غن فث قت لس لق لخ صخ مح سخ شح جج حج
4	ي ي جي سي شي من مي لي د د طد عد ذ ذ طذ غذ طن
5	ظد غد غي لد مي مذ ه ه فه له قه جد شه حذ عه طه
6	طس ظك طش ظي غض صت قن فب سن قج فط ظخ عث
7	صد ظي لم لك لل ك كو كر

1	<p>كه كد كذ ه هز هد هو هر</p> <p>لر هش هه ت هة سه شة حة</p> <p>صر كق ضة هظ كح هج هس</p> <p>ف ف قف خف كص طه ظه</p>
2	<p>كف كن كر كم كل حل لر لز</p>
3	<p>لا ضا ها لخ لد عا لا</p> <p>كا جش صم شم</p>
4	<p>لا لا ع ع قع هع غ غ فغ لغ</p> <p>كي صف عغ هخ كع مغ مف</p>
5	<p>في غك مي كب لع خع لك لة</p> <p>لذ غز فت سن كد من لب فظ</p>

EXCEPTIONS

These six letters are never joined to the following letter:

ا د ذ ر ز و

However, other letters can join to them from the right (before). These letters can never having anything joining them on the left (after).

ذ Being one of the exceptions, we can add something on the right (before) but not join on the left (after).

Shown here:

لد ذل

1	نو بو ند بد بذ ید تد تذ سر تز یز بر تو نر کر بو ید
2	فد مد یر ثر قذ غو خد جر سز کو غو لذ ما خا لو حا
3	اب رب زن نر رو قو عا ذر
4	بر دن فا ال سد زد در ان لر

PRACTICE BOXES

سبق	قفع	قعف	فقق	غفع	ئع	ثقت	1
لنا	لكل	لله	ملو	علر	هعا	بهر	2
لبا	لتا	فلد	بنك	قثي	تبي	فلا	
لبر	جلب	هعا	عجه	غحس	ستع	حفت	3
فخذ	قشل	بهر	ضشح	طسج	يضط		
		ثغط	ثغد	حكغ			
نمص	ظيم	لبن	شقت	ثصح	نتي	عهر	4
صظف	كطش	منق	قشف	ئكة	هئن		
		بهك	لبض	للو			

کسطیفہ

Level 2

QUR'AN SYLLABUS LEVEL 2

PART 1:

INTRODUCTION TO HARAKA

PAGE 2.3: FATHA

PAGE 2.4: KASRA

PAGE 2.5: DHAMMA

At the end of this the students ideally should know all the alphabet phonically and have understood the concept of Haraka

PART 2:

PAGES 2.6-2.10: PRACTISE RECITING WORDS WITH HARAKA




AGAIN COMMUNICATION WITH PARENTS OF STUDENTS AT THIS LEVEL SHOULD BE CONTINUOUS TO ENSURE SUCCESS.

INTRODUCTION

HARAKA

There are 2 short vowels in Arabic: they are called "Haraka"

They are:

Fathah - فَتْحَة () Kasra - كَسْرَة () Dhamma - ضَمَّة ()

FATHAH:

Introduce the **Fathah** as a small slanting stroke above the letter

Again it is a short vowel whose sound is "a" as in **Anwer, Asghar, Akber, etc.**, and **not elongated** as in **Answer, Advark, Ask...**

It might be helpful to tell the student that the **Fathah** sign on a letter is equal to the sound of the letter. **A finger tap or hand tap may be used to indicate that it is just the sound.**

How to use the following boxes:

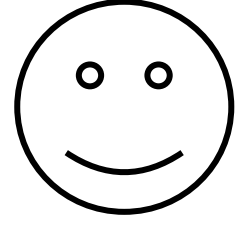
- Introduce the haraka one at a time, drawing them on the letters as you go along.
- Use the first box for Kasra, the second for Dhamma, and the third for Fathah.

عَبَسَ	سَجَدَ	حَبَطَ	بَطَنَ	غَلَبَ	كَتَبَ
اَصَرَ	ظَهَرَ	فَقِهَ	صَغَرَ	صَلَبَ	نَظَفَ
جَمَعَ	وَقَبَ	جَعَلَ	نَفَخَ	طَلَعَ	خَلَقَ
بَسَطَ	شَكَرَ	صَبَرَ	ذَمَرَ	ثَبَّتَ	هَبَرَ
يَقِفَ	حَسَنَ	صَلَبَ	وَجَدَ	خَسَفَ	ظَلَمَ

KASRA:

Introduce the **Kasra** as being a small diagonal stroke below the letter

Kasra is a short vowel and **must be pronounced as "i"** as the sound "i" in the words **it, bit, sit, fit, etc., and not prolonged as the "ee" in eel, feel, feet....**



It might be helpful to tell the student to have a smiling Face whilst reading the **Kasra** sound.

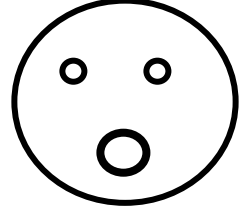
Explain the Kasra as a slide – when you go down a slide you smile and say "Ee!"

صَخْرَ	خَسِرَ	عَجِبَ	ضَحِكَ	صَحِبَ	حَمِدَ
غَلِظَ	شَهِدَ	مَهَرَ	حَفِظَ	نَسِيَ	لَقِيَ
وَهِيَ	لَعِبَ	بَخِلَ	رَكِبَ	نَشِطَ	يَئِسَ
فَزَعَ	دَفَقَ	مَعِيَ	عَمِلَ	خَطَفَ	لَبِثَ
غَضِبَ	فَرِحَ	رَضِيَ	بَرَقَ	حَبِطَ	رَحِمَ

DHAMMA:

Introduce the **Dhamma** as a small comma above the letter

Again it is a short vowel whose sound is “u” as in full, pull, and not elongated as in fool, pool, etc.



It might be helpful to tell the student to have a round mouth Whilst reading the **Dhamma** sound.

Explain the Dhamma as a roundabout, and as you go round your say “Oo!”

يَقِفُ	حَسَنَ	ثَقُلَ	عَظُمَ	صَلَحَ	كَمَلَ
يَصِلُ	سَمَرَ	كَسَلَ	نَظَفَ	خَبَثَ	بَعَدَ
يَثِقُ	أَصَلَ	مَلَحَ	صَغَرَ	ضَعَفَ	فَقِهَ
هُدِيَ	ظَلِمَ	طَمِسَ	فَتَحَ	كَتَبَ	ذَبَحَ
يَزِرُ	يَكِلُ	يَجِبُ	يَعْدُ	يَلِدُ	يَصِفُ

بِه	بِه	بِه	بِه	بِه	بِه	بِه
تُرْ	تُرْ	تُرْ	تُرْ	تُرْ	تُرْ	تُرْ
خَه	خَه	خَه	خَه	خَه	خَه	خَه
ثَح	ثَح	ثَح	ثَح	ثَح	ثَح	ثَح
مَد	مَد	مَد	مَد	مَد	مَد	مَد
سَج	سَج	سَج	سَج	سَج	سَج	سَج
لِذ	لِذ	لِذ	لِذ	لِذ	لِذ	لِذ
سُج	سُج	سُج	سُج	سُج	سُج	سُج
طَخ	طَخ	طَخ	طَخ	طَخ	طَخ	طَخ

ضِقْ	صُقْ	ظَكَ	ظُكْ	ظِكْ	
عُفْ	عَفْ	عَفْ	غِنْ	غَنْ	غُنْ
شُعْ	شَعْ	شَعْ	طُعْ	طَعْ	طُعْ
هَمْ	هَمْ	هَمْ	قُلْ	قُلْ	كُفْ
كِتْ	كُمْ	كَنْ	كِلْ	كِلْ	كَاْ
لَاْ	لَاْ	ئِلْ	ئِبْ	لَبْ	بَبْ
تُتْ	جَتْ	حَتْ	خَتْ	سَتْ	كُضْ
هُوْ	قَضْ	مَهْ	تِهْ	هَتْ	لِصْ
عَصْ	عُصْ	غَصْ	فَصْ	لَضْ	

لُهُ	لَهُ	أَهُ	كِي	يَك	تِي	نِي
بِي	بِي	فِي	لِي	قُو	خَا	أَخ
أُو	كُو	سَبْ	لَخ	جَثْ	حُتْ	
لَدْ	أَبْ	تَتْ	جُخْ	دَدْ	خَسِ	
ضِنَ	وَلِ	تَعْ	فِظْ	يُغْ	وَذْ	مُدْ

خَلَقَ	نَصَرَ	كَتَبَ	بَلَغَ	كَشَفَ
صُحِفَ	رُسِلَ	عُمِرَ	فَتَحَ	إِبِلَ
بَلَزَ	سَلِمَ	مَعَكَ	جُمِعَ	سَجَدَ

تَجِدَ	يَهَبُ	وَجَدَ	نُبَذَ	مَلَأَ
أَمَرَ	ئِكَّةُ	عَرَضَ	نُزِلَ	بَلَدَ
حَمِدَ	مُكِثُ	حِمَةِ	بَطَلَ	مَنَّةَ
ثُلُثُ	ثَمَّةَ	نُمِرَ	سِنَّةَ	قُتِلَ
بُشِرَ	نَذَرَ	سَكِنَ	تَسَقَ	شَفَقَ
أَصِرَ	وُلِدَ	خَرَةَ	قَتَلَ	سُنَّةَ
سَبَأُ	قَلِمَ	مَلَأَ	لِكَا	نَكَا
	كَلَلَ			
ضَهَرَ	عُهِدُ	لَهَبُ	نُبَأَ	لَبِثُ
جُلِبَ	وُسْخُ	وَهَبَ	ثَبَلَ	

ذِكْرُ	رَحِمَ	سَالُ	رَضِيَ	خَتَمَ
عَبَسَ	سُطِحَ	مَلِكُ	صُلِحَ	نَظَرَ
نَسِيَ	خُلِكَ	تَقِيَ	بَرَقَ	حُطِمَ
فَشِنُ	غَيْنَ	عُنْفِ	كَلَبَ	قَلِمُ

The Shia Ithna'asheri Madressa is the Madressa of the KSIMC of North London, UK.

The Shia Ithna'asheri Madressa was founded in 1985 and caters for the religious foundation of our children. The classes are held at the Husseini Islamic Centre every Sunday between 10.00am – 1.30pm, where the last 30 minutes are allocated to Salaat-ul-Jamaat for Teachers, Students & Parents.

SI Madressa has 4 main departments: (1) **Akhlaq** – Morals & Ethics (2) **Fiqh** – Islamic Rules & Regulations (3) **Tareekh** – Islamic History (4) **Qur'an** – i) Appreciation and Understanding of the Holy Quran ii) Recitation.

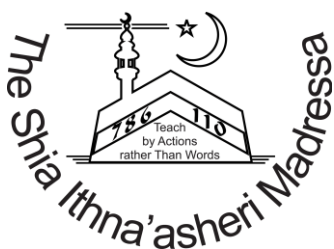
We also cater for students with learning difficulties and children with disabilities and special needs. These activities fall under the Learning Support and Special Needs departments. If you know a child who can benefit from such classes, please email us on admin@madressa.net.

Furthermore, the older students are accommodated for with classes that prepare them for the outside world, equip them with qualities of leadership, and train them as future teachers.

The students are provided with an extensive and a comprehensive syllabus, which has also been adopted by many other Madaris and organisations across the globe. Furthermore, the SI Madressa has branched out onto the Internet, giving students worldwide free access to the teaching material and manuals.

For further details and information about our activities, please visit www.madressa.net.

These notes are available in Microsoft Word™ format for editing, sharing and improvement. If you want to participate in improving the overall quality and content of these notes, please email admin@madressa.net.



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A registered charity in the UK: 288356

Dedicated to the memory of Marhum Akberali Pyarali Merali.
Please recite Surah-e-Fatiha for the Marhum.